

**TOWN OF MANASSA
TOWN BOARD AGENDA
REGULAR TOWN BOARD MEETING
APRIL 17, 2024 @ 7:00 PM**

Meeting called to order:

Roll call:

Pledge of Allegiance:

Motion to approve agenda

Motion to approve minutes

Public comments: Must sign in, to be heard and only 5 requests will be heard. A 5-Minute time limit is imposed and no immediate action and/or comment will be provided by the Board.

***Agenda subject to change if need be.**

New Business: Casey Martinez

Nathan Coombs- celebration

Swear in Trustees and Mayor

Applications

Old Business: Ordinance for Business License

Pay Bills:

Maintenance Report:

Grant Admin Report:

Police Report:

Town Clerk Report:

Motion to Adjourn

NEXT BOARD MEETING MAY 15, 2024 @ 7:00 PM

TOWN OF MANASSA
TOWN BOARD MEETING MINUTES
REGULAR TOWN BOARD MEETING
APRIL 17, 2024

Meeting called to order by Dan Bond @ 7:02 pm

Roll Call: Dan Bond, Greg Rogers, Jesse Hernandez, Jeramy McDaniel, Caleb Lundberg, Carl Bagwell. Jeff Sowards came in late.

Paul Garel, Ariel Ruvolo, Jessica Rendon, Tamera Smith

Guest: Carlos Large, Casey Martinez, and Tami Valentine

Pledge of Allegiance: lead by Carl Bagwell

Motion to approve the agenda by Carl Bagwell 2nd by Caleb Lundberg all in favor none opposed.

Motion made by Greg Rogers to approve minutes from the March meeting 2nd by Jeramy McDaniel all in favor none opposed.

Public comments: Carlos Large wanting to know if they can use the Aspen Park again this year for the annual Car Show during Pioneer Days. Board asked Carlos if he was going to try and have some vendors at the Aspen Park, he stated he was work on a few that would be willing to. Motion made by Carl Bagwell to let Carlos Large use the Aspen Park for the Car Show and the fee for the vendors would be \$100.00 a space, 2nd by Caleb Lundberg all in favor none opposed.

Casey Martinez here to talk with the board about subdividing he property and deeding a road way to the town for access. Casey states that he is working on fixing up the trailer he has there now so it won't be such and eye sore. Board continued to discuss this with Casey, gave him the ordinance on setbacks. The board told him to come back with all the measurements and they would discuss further.

Tami Valentine to discuss security with the board, Tami stated that the Carnival would be willing to pay additional \$2500.00 for security.

Jessica presented to them that she is working on this now and has worked out a plan for the security she is working on it so we don't have an excess of security, but still enough to cover. Tami asked if she could find additional security for the Derby on Saturday night as well. She also brought to the boards attention that the canopy/ carport they are wanting

to put up on the north side of the hamburger stand would be 12' x 20'. Motion made by Jeremy Mc Daniel to approve the Saddle Club putting up a canopy/carport on the North side of the hamburger stand, 2nd by Carl Bagwell all in favor none opposed. Tami stated that the Celebration would be good with what the town comes up with for security.

Dan stated that we received a letter of resignation from Carl Bagwell, motion to accept this resignation of Carl Bagwell by Jeremy McDaniel 2nd by Caleb Lundberg all in favor none opposed.

Swearing in Dan Bond as Mayor for the Town of Manassa
Swearing in Jeff Sowards as a Trustee for the Town of Manassa

Dan Bond has a letter of interest from Caleb Lundberg to serve on the Town Board, motion by Carl Bagwell to accept this letter from Caleb Lundberg 2nd by Jesse Hernandez all in favor none opposed.

Application for Museum help and cleaning of Town hall offices

One application for the museum by Chloe Huffaker.

Motion made by Greg Rogers to hire Chloe Huffaker for the Jack Dempsey Museum help 2nd by Carl Bagwell all in favor none opposed.

Janitorial position we had 4 applicants for this Mary Ann Rendon from Sanford, Isabella Martinez from Antonito, Travis Gonzales from Manassa and Machelles Hund from Manassa as well. Board discussed all the applicants and decided to go with Machelles Hund for this position she has had experience in this and is a resident here in Manassa. Motion made by Caleb Lundberg to pay \$50.00 a week for cleaning duties and once a month wash windows, this will be for the police office when needing 2nd by Carl Bagwell all in favor none opposed. Motion made by Caleb Lundberg to hire Machelles Hund for the custodial position 2nd by Jeff Sowards all in favor none opposed.

One police application - Greg Rogers motion to hire officer Rendon as the Chief of Police for the Town of Manassa 2nd by Jeremy McDaniel all in favor none opposed.

Chief Rendon stated that the town has no benefits to offer to bring in officer, she is looking into some grants to help fund the town with pay for officers. Chief Rendon also stated that there is a grant to pay for schooling for Chiefs that she will possibly be needing.

Board wants to continue advertising on POST and in the Valley Courier for 1 month.

Board asked Chief Rendon if Bodner is certified. And he is certified.

Board discussed options to pay Chief Rendon until she finds another officer to help. They discussed \$285 on call and \$3.75 on call, motion made by Caleb Lundberg to Chief Rendon

to pay \$3.75 on call until find another officer base rate to \$49000.00 for Chief 2nd by Jeremy McDaniel all in favor none opposed.

Jessica Rendon did accept the position as Chief. Tabled the business ordinance.

Caleb Lundberg made the motion to approve and pay the bills in the amount of \$11,686.85 2nd by Carl Bagwell all in favor none opposed.

Maintenance report: Paul states they have been trying to wrap up the sewer project. All of the approved work is already complete. We are waiting for the final number to come to approve more work. We should know that by the end of the week. We had sewer inspection on Monday. Nothing has changed we know we are out of compliance. I did forward the results of this inspection to engineer.

Paul has been working with Hunter to learn how to grade roads, it will take a little time. I have had Hunter burning branches and cleaning up at the sewer plant.

Tomorrow the 18th of April we will be turning the water on at the parks, getting sprinklers adjusted and replaced. We will be getting the restrooms cleaned as well.

Paul is still having issues with chlorine skid at the North pump house. He going to try to bypass the skid and see about going directly from pump to injection site.

He is going to try to take the contacts out of one of the panels at the sewer plant to get another blower unit to work.

He will also have the mosquito fogger apart trying to fix and air leak, and replacing some of the elbow and compression couplers. Paul does have the chemical for the mosquitos

Grant report: Ariel stated that they are almost done with the sewer project, issuing payment to RMS. Final figure left over approximately \$39,000.00 waiting final figures for Element. Change order approve. Cameraing of top hats.

SRTS project to start May 31st, extended funding to Sept. 2024. Preconstruction meeting set for the 1st of May.

Police Report: Update on Dump Friends League Contract, there is are no startup costs. Security / Pioneer Days; Chief Rendon would like to purchase two canopies to be set up in the park each @ \$116.00 total of \$233.86. Chief would also like to purchase two banners so we can identify ourselves if anyone needs help cost will be \$119.90. Budget for salary \$3500.00 for security @ \$30.00/hr. to \$3240.00.

Verkada Security Cameras, presentation on camera's \$9,000.00 or \$151.55 per month. Carl Bagwell made the motion to purchase the Verkada Camera (4), 2nd by Jeremy McDaniel, all in favor none opposed. Motion made by Carl to sign contract with Dumb

Friend League 2nd by Jeremy McDaniel all in favor none opposed. Motion made by Greg Rogers to approve the purchase of canopies and banners at \$400.00 2nd by Jeremy McDaniel all in favor none opposed. Motion by Carl to approve a dog crate and catch pole 2nd by Greg Rogers all in favor none opposed.

Town Clerk report: Byron has not been able to get to the business license ordinance, I asked him if he would be able to have it for the next board meeting or sooner. We are getting ready to submit financial documentation to the auditors so we might be putting in a few extra hours. We will no be able to ask for an extension this year. We need to sign the Engagement letter.

We are unable to find the phone right now, Jessica has been in touch with Margarita to see if she knows where it is at. Should I discontinue service on that phone if we are able to, until we hire a someone else.

Motion by Caleb Lundberg to approve \$8500.00 for the Audit 2nd by Carl Bagwell all in favor none opposed.

Motion made by Jeremy McDaniel to adjourn meeting at 10:23 pm 2nd by Greg Rogers all in favor none opposed.

Dan A. Bond 5-22-2024

Dan Bond, Mayor

Date

Tamera Smith 5-22-2024

Tamera Smith, Town Clerk

Date