



Town of Manassa
Town Board Agenda
Regular Town Board
March 22, 2023
7:00 PM
Agenda

Meeting called to Order: Dan @ 7:01 pm

Roll Call: Kathy Romero, Dominic Romero, Kayt Anderson, Amber Jarvis, Chidra
Andrew Jimie

Pledge of Allegiance

Motion to approve the agenda- by Jeremy McDaniel and Reginald I

Motion to approve Minutes - by Greg Rogers 2nd Jeremy E

Public Comments:

Must sign in, in order to be heard and only five requests will be heard. A five-minute time limit is imposed and no immediate action and or comment will be provided by the Board.

*Agenda subject change if need be.

New Business: Randi Caldon- Pioneer days committee

Dominic Romero- Water outside town limits
Attorney

Old Business: Water ordinance, Building permits, sales tax, street paving- Jeremy

Pay Bills:

Grant Report:

Maintenance Report:

Police Report:

Town Clerk Report: QB update, website, Evelyn Application

A motion to adjourn

NEXT BOARD MEETING APRIL 19, 2023 @ 7:00PM

TOWN OF MANASSA
TOWN BOARD MEETING MINUTES
REGULAR TOWN BOARD MEETING
MARCH 22, 2023

Meeting called to order by Dan Bond at 7:01 pm

Roll Call: Dan Bond, Jesse Hernandez, Carl Bagwell, Jeramy McDaniel, Greg Rogers, absent Jeff Sowards.

Paul Garel, Roman Marrufo-Delgado, Tamera Smith, Ariel Ruvolo absent.

Guest present: Kathy Romero, Domian Romero, Kayla Anderson, Amber Jarvies, Andrew Jarvies & family, Nathan Shawcroft & family.

Pledge of Allegiance lead by Chief Marrufo

Motion by Jeramy McDaniel to approve the agenda 2nd by Carl Bagwell all in favor non opposed.

Motion by Greg Rogers to approve the minutes for February meeting 2nd by Jeramy McDaniel all in favor non opposed.

Roman wants to take a few minutes before the meeting of business starts. He presented Andrew Jarvies and Nathan Shawcroft with plaques for going beyond the call to perform CPR on a child that lives next door to Andrew Jarvies after having surgery he did not hesitate to go and help this kid. Roman just want to recognized them for their efforts and thank them publicly.

New Business: Randi Caldon did not show

Domian Romero is here to see if he could hook up to sewer and water services with the town. The board discussed this with Domian that they are in the process of we doing the town ordinance to allow outside town limit to hookup to town water and until this gets revised he can only do sewer.

Attorney: Motion to accept Byron Miller as the Town attorney made by Jeramy McDaniel and 2nd by Jesse Hernandez all in favor non opposed.

Mike Tibbits came in to the office before the meeting and was wanting to attend but was unable to he just told Tamera Smith want he wanted to bring to the board, "That he appreciates her (Tamera Smith) and the Chief very much in the incident that occurred early in the week their prompt response to helping him and Chief Marrufo professionalism in handling himself in assisting Mr. Tibbits, he just want to let them know much he appreciates them.

Jeremy McDaniel attended a commissioner meeting at the request of Dan Bond from last months meeting to gather information about the sales tax, building permits and street paving. The 1% tax is only for retail, building permits we would need to be incorporation, put in building codes, the board decided not to move forward with this.

Paving the streets Donny Martinez is working on an estimate for the town, right now the price of hot mix is \$110.00 a ton. What we would need to pay for is the labor, fuel, and the cost of the material. The street in concern our 4th North one block, 6th North one block and possibly 4th South one block the board need to take a look at these street and determine which ones are in need off attention first.

Jesse Hernandez brought back up the issue of the water for outside town limits and the board discussed this if there would be enough pressure for this and if our pumps can handle it we only have one back up pump. Paul needs to check with his water people to see if this is possible.

The board went back over what was discussed at the last meeting on the water ordinance and Dan asked if we need to make any changes to this before we ask the attorney to draft an ordinance. Motion was made by Carl Bagwell to proceed with the water ordinance to the attorney to draft and ordinance 2nd by Greg Rogers, all in favor non opposed.

Jeremy McDaniel attended the Opera house board meeting earlier this month and they still have not brought money into the town clerk and they were asked to bring money in on a weekly basis.

Minutes cont'd

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They ask Tamera if she would check with the attorney and auditor is the town can use Venmo as a source of payment.

Motion made by Carl Bagwell to pay the bills in the amount of \$ 14,833.23 2nd by Jeramy McDaniel all in favor non opposed.

Grant: Ariel is absent but Roman told the board that she is looking into a grant for the police department for an additional officer the deadline is April 4th. Ariel was present by phone to discuss the sewer project with the board and a motion was made by Greg Rogers to accept the start date July 24th no later than August 1st 2nd by Carl Bagwell all in favor non opposed. Ariel would inform Element Engineering of this.

Ariel also asked if the board would be interested in a grant for trees, the board is not interested in this.

Maintenance report: Paul stated he worked on the door for the Museum, and needs to replace the casing of the door it is rotted out. Has talked with engineer regarding the sewer project and the start date. This is the first month our samples at the sewer plant meet state guidelines. Had to break ice out of wier and first manhole there was no flow at all, he also had to break ice up in the last pond it was completely frozen.

On the water side of sampling we are doing really good on our samples have been so good they have changed it from every two years to every nine years. Paul has been working on the little Chevy dump truck hydraulic and narrowed it down to the main pump.

Paul has made a concrete welding table with castors, also a cordless tool organizer out of the old bench.

Paul has been doing shut off notices and shut offs as well.

Paul meet with Adam Robins about possibly extending the main sewer and water lines for taps at the Christensen lot on Main St.

People have been asking about the vehicles behind the shop. Paul has disposed of two dead dogs. He has had two plugged sewer and one frozen this month.

Minutes cont'd

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Paul stated that he has started grading road if there is no frost, he has the south side of town roads going North and South done. Paul also stated that he is going to need per diem for his conference next month, April 10th - 14th. Board has nothing more for Paul. Jeramy also stated that DSS asked if the town would provide a backhoe to help clean up trash at Bonnie Trujillo's residence, Jeramy told him it would cost \$85.00 an hour to do so. The board was okay with this.

Police report: see attached call report

Roman brought to the attention of some insurance for the police that he has been paying into himself it is CPPA (see attached brochure) it was brought to his attention that the town could help pay for this and is asking the board if they would be willing to pay for him and officer Ortega as well. Motion made by Carl Bagwell to join and pay the annually fee for the police department officer and chief of \$480.00 2nd by Greg Rogers.

Tahoe funds should be arriving in the mail soon.

Chief also receive a new desk from State Patrol.

Complaints: Chief stated that he has been getting a lot of complaint of people on other peoples property at night. Motion was made by Carl Bagwell to purchase and infrared light in the amount of \$1100.00 to help with being able to see this people that hide from him at night 2nd by Jeramy McDaniel all in favor non opposed.

Board has nothing more for Chief.

Town Clerk Report: Our QuickBooks needs to be upgraded before the 31st of May. The checks for the Opera house have been ordered. Dan and I went to RG Bank and SLV Federal and closed the CD accounts. Office and Conference room need painted before the end of the month carpet and tile will be coming. Tamera asked if they could put in a new front door and casing.

The internet and phone with Ciello are working great.

Tamera stated that she is waiting of the auditor to setup a link to start sent information over.

Minutes cont'd

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The money we will be getting back from the Tahoe is \$21,102.00 we have not received this yet.

Tahoe has been deleted off the insurance and the F1.50 has been added.

Board asked last month for the total amount for the mosquito control that has been collected \$26,335.22 since 2020.
Equipment reserve on sewer side is \$19,200.00 and Equip reserve on water side is \$19,200.00 as well, the reserve on General is \$7,200.00

Resolution made by Jeramy McDaniel for SLV Federal bank and 1st Southwest bank to remove everyone that is not currently on the Town Board of Trustees and add Dan Bond, Jesse Hernandez, Jeramy McDaniel, Greg Rogers, Carl Bagwell and Jeff Sowards who are the current board to be signers on accounts. Tamera Smith, Town Clerk to be able to access any information about the accounts but not a signer. 2nd by Greg Rogers all in favor non opposed.

Resolution made by Jeramy McDaniel for Community Banks of Colorado to allow the Town Clerk Tamera Smith to have access to all accounts for information and to access the Safe Deposit box at Community Banks of Colorado 2nd by Greg Rogers all in favor non opposed

Motion made by Jeramy McDaniel to move the money from the Mosquito Control to 1st Southwest bank to a CD account in the amount of \$18,335.22 2nd by Jesse Hernandez all in favor non opposed.

Equipment Reserve will go to Community Banks of Colorado if we can get the same interest rate that 1st Southwest is offering 4%, or above this.

Motion to adjourn meeting by Carl Bagwell @ 10:03 pm 2nd by Jeramy McDaniel all in favor non opposed.

Dan A. Bond 4-19-2023

Dan Bond, Mayor

Date

Tamera Smith 4-19-23

Tamera Smith, Town Clerk

Date



TOWN OF MANASSA
PO BOX 130
401 MAIN STREET
MANASSA, CO 81141

Maintenance Report

Worked on door for the museum. I need to replace the wood that holds the door on it rotted out. Have had a few talks with engineer regarding the sewer project. The signed contract didn't get sent to them right away and we might not get the project started as early as we had hoped.

This the first month our samples at the sewer plant meet state guidelines. Had to break ice out of weir and first manhole there was no flow at all, I also had to break up ice in the last ponds it was completely frozen.

On the water side of sampling we are doing really good on of our samples has been so good the have changed it from every two years to every nine years.

Worked on the little chevy dump truck hydraulics and narrowed it down to the main pump.

I have also made a concrete welding table with castors. I built a cordless tool organizer out of old benches.

I have been doing shut off notices. As well as shut offs.

I meet with Adam Robins about possibly extending main sewer and water lines for possible water and sewer tap on the Christensen lot.

I have had a few people ask me if the town would sale any of the vehicles in the back of the shop.

Had to dispose of two dogs on different times.

Had two plugged sewers and one frozen this month.

I have started grading roads if there is no frost. I have graded the southside of town the roads going north and south.

I need to get my per diem approved for next month when I go to classes. That will be on the 10th ^{April} to the 14th.

MP	MANASSA POLICE DEPT	PERMIS	MISSING PERSON/RUNAWAY	1
		PHONE	PHONE MESSAGE	10
		REDDI	REPORT EVERY DRUNK DRIVER IMMEDIATELY	1
		SECCHK	SECURITY CHECK	7
		SUSP	SUSPICIOUS PERSON/VEHICLE/ARTI CLE	4
		THEFT	THEFT	1
		THREAT	THREAT	1
		TRES	TRESPASS	3
		TS	TRAFFIC STOP	50
		UNPRB	UNKNOWN PROBLEM	3
		VANDAL	VANDALISM	1
		WARRANT	WARRANT	1
		WELFA	WELFARE CHECK	6
		Total		171
		Total		171

CPPA MEMBERSHIP - *MSurance Cover*

TAHOE FUNDS-

DESK *State patrol*

COMPLAINTS

Helped out in MV @ officer involved shooting

13,700-

Agency Id	Agency Name	Incident Type Code	Type Description	Incident Count
MP	MANASSA POLICE DEPT	911	911 CALL	1
		ABAN	ABANDONED VEHICLE	1
		ALARM	ALARM	1
		ANCMF	ANIMAL COMPLAINT	3
		ASSIST	AGENCY ASSIST	22
		ATL	ATTEMPT TO LOCATE	2
		BURG	BURGLARY	1
		CARFIRE	CAR FIRE	1
		CCIC	COMPUTER CHECK	14
		CIVIL	CIVIL PROBLEM	3
		COMP	COMPLAINT	2
		COMPOL	COMMUNITY POLICING	2
		CRIMIS	CRIMINAL MISCHIEF	1
		DISORD	DISORDERLY CONDUCT	1
		DISTURB	DISTURBANCE	2
		DRUGS	DRUG VIOLATION/INCIDENT	1
		DRUNK	DRUNK PEDESTRIAN	2
		FRAUD	FRAUD	2
		FUIINV	FOLLOW UP INVESTIGATION	5
		HARAS	HARASSMENT	3
		INFO	INFORMATION ITEM	5
		MENAC	MENACING	1
		MENTHLT	MENTAL HEALTH INCIDENT	1
		MTRAS	MOTORIST ASSIST	3
		OPENDR	OPEN DOOR	1
		PEDCT	PEDESTRIAN CONTACT	1

TOWN CLERK REPORT

- Quickbooks needs to be upgraded before the 31st of May
- Checks for the Opera house have been ordered.
- Need to make resolution for the banks on who needs to come off and who will be put on.
- Closed RG bank CD account and SLV Fed bank CD
- Office and conference room needs to be painted as soon as possible. We need to hire someone to come in and get this done. The carpet will be coming by the end of March first of April.
- New front door/casing & a new rug at the door
- Ciello is working great.
- Waiting on the auditor to setup a link for me to start sending to.
- We will be getting back \$21,000.00 for the Tahoe, have not received this yet.
- Tahoe has been taken off insurance and the F150 has been added.
- Mosquito control since 2020 - \$5,280.00 - 2021: \$10,325.22
2022 - \$10,730.00 (Cost Mosquito)
- The equipment reserve in Sewer since 2021 - 2022 \$19,200.00
- Water reserve 2021-2022 \$19,200.00
- General reserve 2021-2022 - \$7,200.00
- Dan and I withdrew money from RG bank and SLV Federal on Tuesday.

MARCH BILLS		AMOUNT
AT & T MOBILE	EFT	\$327.96
CAPITAL ONE- WAL-MART		\$592.08
CIELLO		\$348.24
COMMUNITY BANKS CREDIT CARD		\$411.07
CONEJOS PROPANE		\$252.00
FASTENAL		\$14.60
GALLS		\$518.81
GOBIN'S INC		\$34.99
INTUIT QUICKBOOKS	EFT	\$20.00
JOHN DEERE		\$136.95
LA JARA TRADING POST		\$401.14
LEAF		\$115.66
PARTS AUTHORITY		\$201.32
PINNACOL ASSURANCE		\$880.00
SAFE LIFE DEFENSE		\$1,266.30
SANGRE DE CRISTO LABORATORY, INC		\$460.00
SHERWIN- WILLIAMS		\$264.15
SP SERVICES	TOWN HALL	\$65.00
SP SERVICES	OPERA HOUSE	\$65.00
STANDARD SERVICE		\$764.94
TOWN OF MANASSA	CTF	\$162.00
TOWN OF MANASSA / OPERA HOUSE		\$2,465.60
TRILLIUM HOLDCO LLC		\$1,450.32
VALLEY LOCK		\$96.75
WEX	EFT	\$619.07
WSB COMPUTER SERVICES		\$288.00
XCEL ENERGY	EFT	\$2,611.28
TOTAL MONTHLY BILLS		\$14,833.23

TOWN OF MANASSA
Profit & Loss Budget vs. Actual
 January through December 2023

	Jan - Dec 23	Budget	\$ Over Bu...	% of Budget
Income				
4170000 · User Fees	83,768.60	335,807.00	-252,038.40	24.9%
4170500 · Tap Fees	0.00	1,000.00	-1,000.00	0.0%
4200000 · Income - State of Colorado				
4200100 · Cigarette Tax	54.59	200.00	-145.41	27.3%
4200200 · Sales Tax	9,928.50	38,500.00	-28,571.50	25.8%
4200300 · Highway Users Tax	11,990.26	55,820.00	-43,829.74	21.5%
Total 4200000 · Income - State of Colorado	21,973.35	94,520.00	-72,546.65	23.2%
4220000 · Income - County Treasurer				
4220100 · Property Taxes	23,161.10	73,928.00	-50,766.90	31.3%
4220200 · Specific Ownership Taxes	3,033.18	12,000.00	-8,966.82	25.3%
4220300 · Road & Bridge	809.29	2,500.00	-1,690.71	32.4%
4220400 · Rural and Urban Tax	1,374.14	8,000.00	-6,625.86	17.2%
4220500 · Interest Income - County	0.00	180.00	-180.00	0.0%
Total 4220000 · Income - County Treasurer	28,377.71	96,608.00	-68,230.29	29.4%
4230000 · PILT	0.00	3,000.00	-3,000.00	0.0%
4230000 · MOSQUITO CONTROL	0.00	14,500.00	-14,500.00	0.0%
4240000 · Franchise Tax	10,640.33	20,000.00	-9,359.67	53.2%
4250000 · Revenue - Police				
4250100 · Police Fines	912.00	10,000.00	-9,088.00	9.1%
4250110 · Police Revenue - Misc.	10.00	100.00	-90.00	10.0%
4250120 · Police - Dog Licenses	0.00	150.00	-150.00	0.0%
Total 4250000 · Revenue - Police	922.00	10,250.00	-9,328.00	9.0%
4250200 · Revenue - Museum				
4250210 · Donations - Museum	0.00	300.00	-300.00	0.0%
4250200 · Revenue - Museum - Other	0.00	2,000.00	-2,000.00	0.0%
Total 4250200 · Revenue - Museum	0.00	2,300.00	-2,300.00	0.0%
4250300 · Revenue - Opera House				
4250310 · Rentals - Opera House	0.00	4,000.00	-4,000.00	0.0%
4250330 · Interest Income - Opera House	0.38			
Total 4250300 · Revenue - Opera House	0.38	4,000.00	-3,999.62	0.0%
4300000 · Grant Funds				
4470100 · Interest on Customer Accounts	-3,282.20			
4470200 · Interest Income - Bank	865.00	3,800.00	-2,935.00	22.8%
4480200 · Business Licenses	181.97	2,300.00	-2,118.03	7.9%
4480300 · Revenue - Misc.	0.00	400.00	-400.00	0.0%
4480360 · Revenue - Copy Machine	1,528.00	100.00	1,428.00	1,528.0%
4480370 · Returned Check Charges	0.00	100.00	-100.00	0.0%
	30.00	100.00	-70.00	30.0%
Total Income	145,005.14	588,785.00	-443,779.86	24.6%
Gross Profit	145,005.14	588,785.00	-443,779.86	24.6%
Expense				
5110000 · Salaries Expense				
5110100 · Salaries - Clerk	5,247.08	28,191.24	-22,944.16	18.6%
5110105 · Salaries - Clerk Other				
5110106 · Salaries - Deputy Court Clerk	0.00	1,638.00	-1,638.00	0.0%
5110105 · Salaries - Clerk Other - Other	0.00	2,598.75	-2,598.75	0.0%
Total 5110105 · Salaries - Clerk Other	0.00	4,236.75	-4,236.75	0.0%

Profit & Loss Budget vs. Actual

03/22/23

January through December 2023

Accrual Basis

	Jan - Dec 23	Budget	\$ Over Bu...	% of Budget
5110110 · Salaries - Museum	0.00	6,533.10	-6,533.10	0.0%
5110200 · Salaries - Police Chief	10,731.52	49,115.85	-38,384.33	21.8%
5110205 · Salaries - Police Other				
5110206 · Contract Labor - Pioneer Days	0.00	3,500.00	-3,500.00	0.0%
5110205 · Salaries - Police Other - Other	8,723.07	42,000.00	-33,276.93	20.8%
Total 5110205 · Salaries - Police Other	8,723.07	45,500.00	-36,776.93	19.2%
5110210 · Salaries - Judge	756.00	4,536.00	-3,780.00	16.7%
5110300 · Salaries - Maint Supervisor	9,936.00	46,698.00	-36,762.00	21.3%
5110305 · Salaries - Maint Other	0.00	34,166.04	-34,166.04	0.0%
5110000 · Salaries Expense - Other	4,867.79			
Total 5110000 · Salaries Expense	40,261.46	218,966.98	-178,705.52	18.4%
5200000 · Payroll Expense				
5200500 · Payroll Expenses	2,224.41	15,897.15	-13,672.74	14.0%
5210135 · Insurance - Work Comp	880.00	8,397.25	-7,517.25	10.5%
5220125 · FPPA - Town Exp	2,021.17	8,656.01	-6,634.84	23.3%
Total 5200000 · Payroll Expense	5,125.58	32,950.41	-27,824.83	15.6%
5200300 · Insurance - Town	0.00	23,725.00	-23,725.00	0.0%
5210150 · Treasurer's Fees	544.85	1,700.00	-1,155.15	32.1%
5210225 · Elections Expense	0.00	1,000.00	-1,000.00	0.0%
5210230 · Misc. Expense - Museum	0.00	300.00	-300.00	0.0%
5210240 · Sale Items - Museum	0.00	1,500.00	-1,500.00	0.0%
5210260 · Bank Charges				
521026 · Merchant deposit fees	371.77			
5210260 · Bank Charges - Other	-244.09	200.00	-444.09	-122.0%
Total 5210260 · Bank Charges	127.68	200.00	-72.32	63.8%
5288250 · Expense - Opera House				
5288500 · Expense - Opera House-Other	177.43			
5288250 · Expense - Opera House - Other	130.00	4,000.00	-3,870.00	3.3%
Total 5288250 · Expense - Opera House	307.43	4,000.00	-3,692.57	7.7%
5300000 · Expense - Operating Supplies				
5230210 · Small Tools	287.12	750.00	-462.88	38.3%
5230250 · Materials /Supplies/Line Maint.	1,210.28	10,000.00	-8,789.72	12.1%
5230420 · Snow Removal	202.00			
5230690 · Weed Control	0.00	350.00	-350.00	0.0%
5230885 · Mosquito Control	0.00	4,500.00	-4,500.00	0.0%
5310200 · Material - New Services	0.00	4,500.00	-4,500.00	0.0%
5310325 · Testing	1,090.00	7,500.00	-6,410.00	14.5%
Total 5300000 · Expense - Operating Supplies	2,769.40	27,600.00	-24,810.60	10.1%
5310000 · Expense - Police				
5220320 · Telephone - Police Cell	449.09	1,500.00	-1,050.91	29.9%
5220890 · Other Expense - Police	11,051.16	1,200.00	9,851.16	920.9%
5310215 · Police Uniform	1,596.25	500.00	1,096.25	319.3%
5310235 · Dog Licenses Expense	81.95	75.00	6.95	109.3%
5310245 · Ammunition	0.00	600.00	-600.00	0.0%
5310395 · Police Dispatch	0.00	7,000.00	-7,000.00	0.0%
5310000 · Expense - Police - Other	0.00	0.00	0.00	0.0%
Total 5310000 · Expense - Police	13,178.45	10,875.00	2,303.45	121.2%

TOWN OF MANASSA
Profit & Loss Budget vs. Actual
 January through December 2023

	Jan - Dec 23	Budget	\$ Over Bu...	% of Budget
5400000 · Expense - Vehicle / Equip				
5410200 · Gas and Oil	1,962.84	3,225.00	-1,262.16	60.9%
5420100 · Repairs - Vehicle	2,475.49	3,500.00	-1,024.51	70.7%
5420230 · Tires	0.00	2,800.00	-2,800.00	0.0%
5430100 · Repairs - Equipment	46.64	4,200.00	-4,153.36	1.1%
5480000 · Mileage Reimburse	0.00	600.00	-600.00	0.0%
5490000 · Expense - Misc. - Veh. / Equip.	65.49			
Total 5400000 · Expense - Vehicle / Equip	4,550.46	14,325.00	-9,774.54	31.8%
5440320 · Propane - Sewer Plant				
5440330 · Propane - Water Plant	102.09	100.00	2.09	102.1%
5500000 · Utilities	868.59	1,362.00	-493.41	63.8%
5500100 · Electricity- Town Hall	556.50	2,530.00	-1,973.50	22.0%
5500105 · Electricity - Maint Shop	1,423.13	5,250.27	-3,827.14	27.1%
5500110 · Electricity - Parks	49.85	2,530.00	-2,480.15	2.0%
5500200 · Electricity - Opera House	4,268.19	2,530.00	1,738.19	168.7%
5500310 · Electricity- Sewer Plant	1,868.89	11,500.00	-9,631.11	14.5%
5500355 · Electricity- Dotson St Well	4,183.33	22,000.00	-17,816.67	19.0%
5500357 · Electricity- Jack St Well	524.84	8,583.03	-8,058.19	6.1%
5520100 · Telephone	1,060.44	4,200.00	-3,139.56	25.2%
Total 5500000 · Utilities	13,735.17	59,123.30	-45,388.13	23.2%
5510000 · Office Expense				
5230320 · Telephone - Maintenance Cell	194.73	1,650.00	-1,455.27	11.8%
5510100 · Lease - Copier	301.30	780.00	-478.70	38.6%
5510150 · Computer Maint. / Lease	288.00	3,500.00	-3,212.00	8.2%
5510220 · Office Supplies	1,964.07	4,000.00	-2,035.93	49.1%
5510300 · Postage	1,805.00	2,250.00	-445.00	80.2%
Total 5510000 · Office Expense	4,553.10	12,180.00	-7,626.90	37.4%
5530250 · Advertisement				
5600100 · Audit and Accounting	0.00	100.00	-100.00	0.0%
5600500 · Legal	0.00	19,500.00	-19,500.00	0.0%
5600510 · Legal - Water Augmentation	0.00	11,000.00	-11,000.00	0.0%
5600500 · Legal - Other	0.00	5,000.00	-5,000.00	0.0%
Total 5600500 · Legal	0.00	16,000.00	-16,000.00	0.0%
5700100 · Membership & Dues				
5750100 · Conferences / Training	1,426.00	5,950.00	-4,424.00	24.4%
5750900 · Water Augmentation Fee	0.00	2,400.00	-2,400.00	0.0%
5800800 · Repairs - Buildings	0.00	11,000.00	-11,000.00	0.0%
5800840 · Repairs - Sewer Plant	0.00	1,000.00	-1,000.00	0.0%
5800860 · Repairs - Water Wells	0.00	1,000.00	-1,000.00	0.0%
5800800 · Repairs - Buildings - Other	0.00	1,000.00	-1,000.00	0.0%
Total 5800800 · Repairs - Buildings	0.00	3,000.00	-3,000.00	0.0%
5805800 · Other Expense - Trash, Etc.				
5806000 · Equipment Reserve	434.59	8,750.00	-8,315.41	5.0%
5810655 · NEU-CO0233 Materials & Expenses	0.00	15,600.00	-15,600.00	0.0%
NEU-CO0233/Town Administration	4,729.09			
Total 5810655 · NEU-CO0233 Materials & Expe...	4,729.09			

TOWN OF MANASSA

Profit & Loss Budget vs. Actual

January through December 2023

	Jan - Dec 23	Budget	\$ Over Bu...	% of Budget
5810900 · Capital Outlay	0.00	78,000.00	-78,000.00	0.0%
5810930 · CWRPDA Loan	0.00	16,500.00	-16,500.00	0.0%
5810960 · FMHA Bond #9 Sewer Project	19,165.25	39,000.00	-19,834.75	48.1%
5862000 · Engineering-Sewer Study	0.00	1,218.00	-1,218.00	0.0%
60600 · Bank Service Charges	9.00			
Total Expense	111,908.19	626,825.69	-514,917.50	17.9%
Net Income	33,000.05	-33,040.69	71,137.64	-87.0%

TOWN OF MANASSA
Profit & Loss by Class

Income	Admin (General)	Mainten... (General)	Police (General)	Total G... (Sewer)	Total S... (Water)	Total W... (Admin)	Uncles... (Admin)	TOTAL
417000 - User Fees	0.00	0.00	0.00	46,348.05	37,393.55	37,393.55	27.00	83,768.60
420000 - Income - State c...	0.00	0.00	0.00	46,348.05	37,393.55	37,393.55	27.00	83,768.60
4200100 - Property Taxes	23,161.10	0.00	0.00	23,161.10	0.00	0.00	0.00	23,161.10
4220200 - Specific Over...	3,033.18	0.00	0.00	3,033.18	0.00	0.00	0.00	3,033.18
4220300 - Road & Bridge	809.29	0.00	0.00	809.29	0.00	0.00	0.00	809.29
4220400 - Rural and Urb...	1,374.14	0.00	0.00	1,374.14	0.00	0.00	0.00	1,374.14
Total 4220000 - Income - C...	28,377.71	0.00	0.00	28,377.71	0.00	0.00	0.00	28,377.71
4240000 - Franchise Tax	10,640.33	0.00	0.00	10,640.33	0.00	0.00	0.00	10,640.33
4250000 - Revenue - Police	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4250100 - Police Fines	0.00	0.00	912.00	912.00	0.00	0.00	0.00	912.00
4250110 - Police Reven...	0.00	0.00	10.00	10.00	0.00	0.00	0.00	10.00
Total 4250000 - Revenue - ...	0.00	0.00	922.00	922.00	0.00	0.00	0.00	922.00
4250300 - Revenue - Oper...	0.38	0.00	0.00	0.38	0.00	0.00	0.00	0.38
4250330 - Interest Inc...	0.38	0.00	0.00	0.38	0.00	0.00	0.00	0.38
Total 4250300 - Revenue - ...	0.38	0.00	0.00	0.38	0.00	0.00	0.00	0.38
4300000 - Grant Funds	-3,282.20	0.00	0.00	-3,282.20	0.00	0.00	0.00	-3,282.20
4470100 - Interest on Cust...	0.00	0.00	0.00	0.00	310.00	310.00	0.00	865.00
4470200 - Interest Income ...	98.16	0.00	0.00	98.16	27.30	56.51	0.00	181.97
4480300 - Revenue - Misc.	1,528.00	0.00	0.00	1,528.00	0.00	0.00	0.00	1,528.00
4480370 - Returned Check...	30.00	0.00	0.00	30.00	0.00	0.00	0.00	30.00
Total Income	59,365.73	0.00	922.00	60,287.73	37,760.06	37,760.06	282.00	145,005.14
Gross Profit	59,365.73	0.00	922.00	60,287.73	37,760.06	37,760.06	282.00	145,005.14

Profit & Loss by Class

TOWN OF MANASSA

Expense	Admin (General)	Mainten... (General)	Police (General)	Admin (Sewer)	Total S... (Water)	Total W...	Unclass...	TOTAL
511000 - Salaries Expense	4,754.33	0.00	0.00	0.00	0.00	0.00	0.00	4,754.33
5110100 - Salaries - Clerk	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5110200 - Salaries - Poli...	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5110205 - Salaries - Poli...	0.00	0.00	7,107.69	0.00	0.00	0.00	0.00	7,107.69
5110210 - Salaries - Jud...	0.00	0.00	756.00	0.00	0.00	0.00	0.00	756.00
5110300 - Salaries - Mal...	0.00	7,917.36	0.00	0.00	0.00	0.00	0.00	7,917.36
5110000 - Salaries Expe...	821.25	2,038.00	1,461.04	0.00	0.00	0.00	0.00	4,320.29
Total 511000 - Salaries E...	5,575.58	9,955.36	18,167.21	0.00	0.00	0.00	0.00	33,698.15
5200000 - Payroll Expense	0.00	0.00	359.84	0.00	0.00	0.00	0.00	359.84
5200500 - Payroll Expen...	0.00	193.60	448.80	52.80	52.80	79.20	0.00	1,927.32
5210135 - Insurance - W...	105.60	193.60	748.00	52.80	52.80	79.20	0.00	1,688.25
5220125 - FPPA - Town ...	0.00	0.00	0.00	0.00	0.00	0.00	1,688.25	1,688.25
Total 5200000 - Payroll Ex...	105.60	193.60	808.64	52.80	52.80	79.20	3,255.73	4,495.57
5210150 - Treasurer's Fees	544.85	0.00	0.00	0.00	0.00	0.00	0.00	544.85
5210260 - Bank Charges	0.00	0.00	544.85	0.00	0.00	0.00	0.00	544.85
521026 - Merchant depo...	0.00	0.00	-7.69	50.31	62.59	62.59	266.56	371.77
5210260 - Bank Charges...	-17.25	0.00	-0.25	-113.52	-92.22	-92.22	-20.85	-244.09
Total 5210260 - Bank Char...	-17.25	0.00	-7.94	-63.21	-29.63	-29.63	245.71	127.68
5288250 - Expense - Oper...	177.43	0.00	0.00	0.00	0.00	0.00	0.00	177.43
5288500 - Expense - Op...	130.00	0.00	177.43	0.00	0.00	0.00	0.00	130.00
Total 5288250 - Expense - ...	307.43	0.00	0.00	0.00	0.00	0.00	0.00	307.43
5300000 - Expense - Oper...	0.00	287.12	0.00	0.00	0.00	0.00	0.00	287.12
5230210 - Small Tools	0.00	287.12	0.00	0.00	0.00	0.00	0.00	287.12
5230250 - Materials /Su...	0.00	1,072.79	0.00	72.09	72.09	65.40	0.00	1,210.28
5230420 - Snow Removal	0.00	202.00	0.00	0.00	0.00	0.00	0.00	202.00
5310325 - Testing	0.00	0.00	0.00	850.00	850.00	240.00	0.00	1,090.00
Total 5300000 - Expense - ...	0.00	1,561.91	0.00	922.09	922.09	305.40	0.00	2,789.40

Profit & Loss by Class

TOWN OF MANASSA

	Admin	Mainten...	Police	Admin	Total G...	Admin	Total S...	Admin	Total W...	Unclass...	TOTAL
5810655 - NEU-CO233 Ma...	4,729.09	0.00	0.00	4,729.09	0.00	0.00	0.00	0.00	0.00	0.00	4,729.09
NEU-CO0233/Town Ad...	4,729.09	0.00	0.00	4,729.09	0.00	0.00	0.00	0.00	0.00	0.00	4,729.09
Total 5810655 - NEU-CO02...	4,729.09	0.00	0.00	4,729.09	0.00	0.00	0.00	0.00	0.00	0.00	4,729.09
5810960 - FMHA Bond #9 ...	0.00	0.00	0.00	0.00	0.00	19,165.25	19,165.25	0.00	0.00	0.00	19,165.25
60600 - Bank Service Char...	9.00	0.00	0.00	9.00	0.00	0.00	0.00	0.00	0.00	0.00	9.00
Total Expense	17,996.80	13,059.81	37,307.55	68,264.16	-7,076.49	23,834.53	22,840.82	7,918.36	7,918.36	4,697.82	104,714.87
Net Income	41,468.93	-13,059.81	-36,385.55	-7,076.49	22,840.82	23,834.53	22,840.82	29,841.70	29,841.70	-4,415.82	40,290.27