



Town of Manassa
Town Board Agenda
Regular Town Board meeting
October 18, 2023
7:00 PM
Agenda

Meeting called to Order:

Roll Call:

Pledge of Allegiance

Motion to approve the agenda-

Motion to approve Minutes --

Public Comments:

Must sign in, in order to be heard and only five requests will be heard. A five-minute time limit is imposed and no immediate action and or comment will be provided by the Board.

*Agenda subject change if need be.

New Business: Sewer & water taps

Old Business: Budget

Business license

Pay Bills:

Grant Report:

Maintenance Report:

Police Report:

Town Clerk Report:

A motion to adjourn

NEXT BOARD MEETING NOVEMBER 15, 2023 @ 7:00PM

TOWN OF MANASSA
TOWN BOARD MEETING MINUTES
REGULAR TOWN BOARD MEETING
OCTOBER 18, 2023

Meeting called to order by Dan Bond @ 7:11 pm

Roll Call: Dan Bond, Jesse Hernandez, Carl Bagwell, Jeremy McDaniel, Jeff Sowards, Caleb Lundberg, Paul Garel, Tamera Smith, Ariel Ruvolo
Margarita Ortega - Absent

Motion to approve the Agenda by Jeremy McDaniel and 2nd by Carl Bagwell all in favor none opposed.

Dan has a concern on the meeting from the October 11th meeting and need the minutes to be corrected.

Motion by Jeremy McDaniel to correct the minutes from the Oct 11, special meeting to say paving 5th St. South if it was roto zipped completely and start over with extra asphalt it would be about \$10,000.00 over the \$31,500.00, but if we patch and overlay it would be about 5,000.00. 2nd by Carl Bagwell all in favor none opposed. Motion made by Caleb Lundberg to correct the amount for repairing 5th St. to \$4,000.00 instead of \$3,500.00 2nd by Jeremy McDaniel all in favor none opposed.

Motion by Greg Rogers to approve the amended minutes 2nd by Carl Bagwell all in favor none opposed.

Motion made by Caleb Lundberg to approve the Sept 27, minutes 2nd by Carl Bagwell all in favor none opposed.

Caleb Lundberg questioned about the minutes being posted on the Town Facebook page, board does not want them posted on the Facebook page they will be on the website. Just posting the agenda would be beneficial, these would need to go out 24hr prior to the board meeting. A poll for the mosquito control also needs to be posted on the Facebook page.

New Business: Sewer and water taps

Ariel asked the board how the town ordinance is written. The board was not sure how they were written. The board discussed different amounts to charge, asked

Paul is he had kept a record of what the cost were that it took to install a tap. The board doesn't want to lose money on this. Paul check on prices and the cost for just the material for a sewer tap is \$615.00 and for water tap it is \$856.00. Greg Rogers made a Resolution 2023-05 to change the sewer rate tap to \$1050.00, and the water tap to \$1250.00 and leave the verbiage the same that is on the current request for sewer and/or water tap. 2nd by Jesse Hernandez all in favor none opposed.

Budget: Board discussed the chief wages increase to the 5% also. Dan Bond asked if any of the employees had received a raise for loyalty or seniority in last 5 years. Dan stated that in other places the rate is more than what we are currently paying. Paul stated that just today he got offered 3 jobs doing the same thing for more money. Would like to see if the town could give more that just the cost-of-living increase.

Board discussed the contract labor for next year and to watch this closely, reach out to the sheriff's department and the State Patrol.

Discussed the tires and made note on the budget to relook at the amount. Also, the advertising amount since it will be an election year.

Ariel made a recommendation to move Paul's wage back to General Fund at 30%. Reserve accounts transfer \$35000.00 to cover the cost of the Delayed permit, Motion made by Jeramy McDaniel to approve Ariel to apply for EPA grant to cover the cost of \$35,000.00 for the Delayed permit 2nd by Greg Rogers all in favor none opposed.

Put \$1500.00 to capital outlay for propane tank.

2023-06 Resolution made by Greg Rogers to adopt proposed budget for 2024 2nd by Carl Bagwell all in favor none opposed.

Business Licence: Board discussed a little on who should be required to pay for a business licence. Decided that this will be discussed later when the board has more information.

Motion made by Jeff Sowards to pay the bills in the amount of \$20,568.02 2nd by Carl Bagwell all in favor none opposed.

Grant Report: Ariel stated that she will not confirm on the SRTS grant without a written confirmation on this. Proposed bid by the 2nd of November 3 contractors bid on it. Discussed the sewer project having issues on 5th St., the cameraing that was done previous was off so they are going to have to re-camera it that will cost \$360.00 opposed to ripping up the street. They had a manhole leaking as well. Motion made by Carl Bagwell to approve the cameraing on 5th St, 2nd by Jeramy McDaniel all in favor none opposed.

Maintenance report. Paul states that he continues to inspect the sewer project. They did some road patching, needs to road base. RMS did hit a gas line that was not located. Caleb Lundberg made a motion to approve Paul to order another barrel of mosquito chemical 2nd by Jeramy McDaniel all in favor none opposed.

Town Clerk report:

Not too much to report on other than finally get the audit done and a draft was sent over for the board to review, and continue working on the budget. Tamera did question on the price to charge for any one that comes in and wants a copy of the budget what am I to charge? Motion made by Jeff Sowards to charge .50 cent a sheet for ALL copies going forward 2nd by Caleb Lundberg all in favor none opposed.

Motion by Carl Bagwell to adjourn meeting @ 10:25 pm 2nd by Greg Rogers all in favor none opposed.

Dan A. Bond 11-15-2023

Dan Bond, Mayor Date

Tamera Smith 11-15-2023

Tamera Smith, Town Clerk Date

Oct-23		AMOUNT
AT & T MOBILE	EFT	\$412.76
CAPITAL ONE- WALMART	EFT	\$130.94
CIELLO	EFT	\$356.56
COMMUNITY BANKS CARDMEMBER SERVICES	EFT	\$298.17
ELEMENT ENGINEERING		\$8,035.93
FRONT RANGE WINWATER		\$1,966.32
GOBIN'S INC		\$34.99
INTUIT QUICKBOOKS	EFT	\$45.00
JOHN DEERE FINANCIAL		\$49.98
LEAF		\$115.66
MONTE VISTA COOP		\$29.79
PARTS AUTHORITY		\$873.32
PINNACOL ASSURANCE	EFT	\$1,398.00
RIDGE WEST, LLC		\$1,000.00
SORUM TRACTOR	CTF	\$58.06
SANGRE DE CRISTO LAB		\$930.00
SP SERVICES	TOWN HALL	\$65.00
SP SERVICES	OPERA HOUSE	\$65.00
STANDARD SERVICE		\$150.95
STANDARD SERVICE	CTF	\$44.00
TOOLS PLUS		\$123.35
TRILLIUM HOLDCO LLC		\$2,468.21
WEX	EFT	\$365.21
XCEL ENERGY	EFT	\$1,550.82
TOTAL MONTHLY BILLS		\$20,568.02

CONSERVATION TRUST FUND BUDGET
TOWN OF MANASSA, COLORADO
2024 Proposed Budget

	ACTUAL PRIOR YEAR 2022	Actual CURRENT YEAR 01/01/2023-09/27/2023	Budget CURRENT YEAR 2023	Proposed Budget YEAR 2024
ESTIMATED BEGINNING CONSERVATION TRUST FUND BALANCE	\$ 41,696.21	\$ 36,043.46	\$ 24,665.40	\$ 37,788.64
ESTIMATE REVENUE:				
STATE LOTTERY	\$ 12,073.40	\$ 9,568.09	\$ 11,500.00	\$ 12,000.00
TOTAL REVENUE	\$ 12,073.40	\$ 9,568.09	\$ 11,500.00	\$ 12,000.00
ESTIMATED EXPENDITURES:				
PARK WAGES	\$ 4,565.50	\$ -	\$ 6,500.00	\$ 6,500.00
PARK IMPROVEMENTS	\$ 677.44	\$ -	\$ 500.00	\$ 500.00
PARK MAINTENANCE	\$ 4,044.62	\$ 314.03	\$ 3,500.00	\$ 3,500.00
PAYROLL EXPENSES	\$ 358.40	\$ -	\$ 6,568.00	\$ 6,568.00
IRRIGATION WATER	\$ 688.00	\$ 505.00	\$ 850.00	\$ 850.00
RECREATION EQUIPMENT	\$ -	\$ -	\$ -	\$ -
TOTAL EXPENDITURES	\$ 10,333.96	\$ 820.03	\$ 17,850.00	\$ 17,850.00
APITAL OUTLAY				
ST END CTF FUND BALANCE	\$ 43,435.65	\$ 36,791.52	\$ 18,315.40	\$ 22,938.64

433 hrs
- Uprtv 15.00 hr

Perkins for
Main driver

MISCELLANEOUS REVENUE:			ESTIMATED EXPENDITURES:		
COPY MACHINE	\$	10,730.00	\$	15,540.00	\$
MOSQUITO CONTROL	\$	-	\$	-	\$
INTEREST BANK	\$	884.41	\$	7,073.35	\$
MISCELLANEOUS REVENUE	\$	3,390.02	\$	8,481.68	\$
MUSEUM DONATIONS	\$	1,157.67	\$	762.49	\$
MUSEUM SALES	\$	2,855.75	\$	2,116.50	\$
OPERA HOUSE RENTAL	\$	2,239.13	\$	4,342.00	\$
TRANSFER FROM FUND BALANCE	\$	-	\$	-	\$
SALE OF FIXED ASSETS	\$	-	\$	-	\$
TOTAL MISC. REVENUE	\$	21,256.98	\$	38,316.02	\$
GRANT REVENUE					
AMERICAN RESCUE PLAN	\$	76,543.00	\$	175,059.00	\$
Other Grant	\$	79,353.00	\$	1,574.81	\$
TOTAL AVAILABLE REVENUE:	\$	327,967.73	\$	419,777.99	\$
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GENERAL FUND	ACTUAL	BUDGET TO ACTUA	CURRENT	PROPOSED	
TOWN OF MANASSA, COLORADO	PRIOR	CURRENT	YEAR	BUDGET	
JANUARY 1, 2023 THRU DECEMBER 31, 2023	YEAR	YEAR	YEAR	YEAR	
	2022	2023	2023	2024	

CLERK
CLERK-OTHER
COURT CLERK
JUDGE
MAINTENANCE
MAINTENANCE HELPER
MUSEUM PERSONNEL
POLICE CHIEF
POLICE OTHER
CONTRACT LABOR-PIONEER DAYS

\$ 7,417.26	\$ 19,795.25	\$ 28,191.24	\$ 29,600.80
\$ -	\$ -	\$ 2,598.75	\$ 2,728.69
\$ 1,560.00	\$ -	\$ 1,638.00	\$ 1,719.90
\$ 4,320.00	\$ 3,402.00	\$ 4,536.00	\$ 4,762.80
\$ 11,015.13	\$ 33,730.28	\$ 46,688.00	\$ 49,022.40
\$ 8,105.66	\$ 2,965.10	\$ 34,166.04	\$ 35,874.34
\$ 7,825.05	\$ 7,992.62	\$ 6,533.10	\$ 6,859.76
\$ 47,076.36	\$ 34,255.47	\$ 49,115.85	\$ 51,571.64
\$ 37,109.20	\$ 19,227.37	\$ 42,000.00	\$ 44,100.00
\$ 136.92	\$ 4,896.00	\$ 3,500.00	\$ 3,500.00

McGee's pay

2024 Sewer

	\$	10,563.60	\$	11,071.90	\$	15,897.15	\$	9,840.00
	\$	8,253.14	\$	5,479.77	\$	8,656.01	\$	9,088.81
	\$	7,281.10	\$	8,943.00	\$	8,397.25	\$	6,600.00
	\$	150,663.42	\$	151,758.76	\$	251,917.39	\$	255,269.14
TOTAL PERSONNEL								
MATERIALS AND SUPPLIES:								
AMMUNITION	\$	472.84	\$	334.77	\$	600.00	\$	600.00
COMPUTER MAINTENANCE	\$	867.74	\$	2,148.98	\$	3,500.00	\$	2,000.00
FUEL AND OIL	\$	62.50	\$	81.95	\$	75.00	\$	75.00
MISC. MATERIAL / SUPPLIES	\$	10,314.15	\$	8,425.82	\$	3,225.00	\$	7,500.00
MUSEUM MISC. EXPENSE	\$	587.00	\$	6,635.11	\$	10,000.00	\$	2,000.00
MUSEUM SALE ITEMS	\$	-	\$	100.87	\$	300.00	\$	300.00
OFFICE SUPPLIES	\$	2,052.77	\$	929.53	\$	1,500.00	\$	1,500.00
POSTAGE	\$	557.12	\$	2,173.48	\$	4,000.00	\$	1,600.00
TIRES	\$	-	\$	1,805.00	\$	2,250.00	\$	250.00
TOOLS	\$	784.44	\$	42.62	\$	2,800.00	\$	2,000.00
POLICE UNIFORMS	\$	56.92	\$	437.50	\$	750.00	\$	250.00
TOTAL MATERIALS & SUPPLIES	\$	16,712.50	\$	26,096.82	\$	29,500.00	\$	18,575.00
CONTRACTUAL SERVICES:								
AUDIT SERVICES	\$	5,250.00	\$	-	\$	19,500.00	\$	6,500.00
POLICE DISPATCH	\$	7,000.00	\$	709.00	\$	7,000.00	\$	7,000.00
ELECT-STREET LIGHTS	\$	-	\$	-	\$	8,300.00	\$	-
ELECT-TOWN HALL	\$	2,276.15	\$	1,522.36	\$	2,530.00	\$	2,530.00
ELECT-OPERA HOUSE	\$	1,070.66	\$	5,651.48	\$	2,530.00	\$	2,530.00
ELECT-PARKS	\$	354.73	\$	291.78	\$	2,530.00	\$	2,530.00
ELECT-SHOP	\$	1,422.96	\$	2,775.42	\$	5,250.27	\$	2,530.00
TOWN INSURANCE	\$	15,241.50	\$	29,882.00	\$	23,725.00	\$	12,950.00
MEMBERSHIP & DUES	\$	1,461.66	\$	4,795.00	\$	5,850.00	\$	750.00
COPIER SERVICE	\$	615.35	\$	1,390.84	\$	780.00	\$	540.00
RADAR CALIBRATION	\$	-	\$	-	\$	250.00	\$	250.00
TELEPHONE / INTERNET	\$	2,332.20	\$	3,357.30	\$	4,200.00	\$	2,400.00

POLICE CELL PHONE	\$	2,574.61	\$	1,854.43	\$	1,500.00	\$	1,500.00
MAINTENANCE CELL PHONE	\$	485.56	\$	1,180.11	\$	1,650.00	\$	550.00
TOTAL CONTRACTUAL SERVICE	\$	43,750.00	\$	53,409.72	\$	85,595.27	\$	42,560.00
MISCELLANEOUS EXPENSES:								
ADVERTISING	\$	130.50	\$	132.75	\$	100.00	\$	100.00
BUILDING REPAIRS	\$	-	\$	52.56	\$	-	\$	1,000.00
EQUIPMENT REPAIRS	\$	900.92	\$	505.25	\$	4,200.00	\$	2,000.00
LEGAL FEES	\$	25.00	\$	-	\$	5,000.00	\$	3,000.00
MILEAGE REIMBURSEMENT	\$	197.20	\$	386.28	\$	600.00	\$	200.00
MOSQUITO CONTROL	\$	7,968.83	\$	4,122.08	\$	4,500.00	\$	4,500.00
OPERA EXPENSE	\$	4,954.66	\$	1,887.20	\$	4,000.00	\$	4,000.00
OTHER EXPENSE - GENERAL	\$	3,981.36	\$	5,301.73	\$	8,750.00	\$	5,750.00
OTHER EXPENSE - POLICE	\$	6,898.17	\$	7,717.34	\$	1,200.00	\$	1,200.00
ROAD REPAIRS	\$	796.87	\$	-	\$	1,500.00	\$	1,500.00
TRAINING	\$	213.00	\$	904.00	\$	2,400.00	\$	200.00
TREASURER'S FEES	\$	1,532.32	\$	1,727.01	\$	1,700.00	\$	1,700.00
VEHICLE REPAIRS	\$	5,113.14	\$	4,308.55	\$	3,500.00	\$	1,500.00
WEED CONTROL	\$	-	\$	322.49	\$	350.00	\$	150.00
ELECTION EXPENSE	\$	-	\$	-	\$	1,000.00	\$	1,000.00
EQUIPMENT RESERVE (300.00 MONTHLY)	\$	-	\$	-	\$	15,600.00	\$	-
TOTAL MISC. EXPENSE	\$	32,711.97	\$	27,367.24	\$	54,400.00	\$	27,800.00
CAPITAL OUTLAY:								
CAPITAL OUTLAY-Grant	\$	67,168.19	\$	-	\$	78,000.00	\$	63,000.00
TOTAL CAPITAL OUTLAY	\$	67,168.19	\$	-	\$	78,000.00	\$	63,000.00
TOTAL ESTIMATED EXPENSES								
	\$	311,006.08	\$	258,632.54	\$	499,412.66	\$	407,204.14
ESTIMATED ENDING GENERAL FUND BALANCE								
	\$	156,148.65	\$	369,488.27	\$	131,767.16	\$	232,284.68

SEWER FUND BUDGET	TOWN OF MANASSA, COLORADO	PRIOR YEAR	CURRENT YEAR	Adopted BUDGET	PROPOSED BUDGET
	JANUARY 1, 2022 THRU DECEMBER 31, 2022	YEAR	YEAR	2023	2024
		2022	01/01/23-10/10/23		
ESTIMATED BEGINNING RETAINED EARNINGS:	\$ 108,549.00	\$ 130,845.00	\$ 130,845.00	\$ 130,845.00	\$ 160,275.00
ESTIMATED REVENUE:					
OPERATING REVENUE:					
TAP FEES					
USER FEES	\$ 2,500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00
TOTAL OPERATING REVENUE	\$ 149,000.00	\$ 154,964.31	\$ 154,964.31	\$ 185,528.00	\$ 185,528.00
MISCELLANEOUS REVENUE:					
CUSTOMER INTEREST	\$ 24.74	\$ 1,032.50	\$ 1,900.00	\$ 1,900.00	\$ 1,900.00
INTEREST - BANK	\$ 563.47	\$ 2,777.72	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00
MISCELLANEOUS	\$ -	\$ -	\$ 100.00	\$ 100.00	\$ 100.00
TRANSFER FROM RETAINED EARNINGS	\$ -	\$ -	\$ -	\$ -	\$ -
SALE OF FIXED ASSETS	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL MISCELLANEOUS REVENUE	\$ 588.21	\$ 3,810.22	\$ 3,500.00	\$ 3,500.00	\$ 3,500.00
TOTAL ESTIMATED REVENUE:	\$ 149,588.21	\$ 158,774.53	\$ 189,028.00	\$ 189,028.00	\$ 189,028.00
ESTIMATED EXPENDITURES:					
PERSONNEL:					
CLERK	\$ 9,582.51	\$ -	\$ 9,966.60	\$ 9,966.60	\$ 10,464.93
CLERK - OTHER	\$ -	\$ -	\$ 918.75	\$ 918.75	\$ 964.69
MAINTENANCE	\$ 18,880.51	\$ -	\$ 20,751.00	\$ 20,751.00	\$ 20,751.00
MAINTENANCE HELPER	\$ 9,456.61	\$ -	\$ 12,209.40	\$ 12,819.87	\$ 12,819.87
PAYROLL TAXES-TOWN EXPENSES	\$ 2,973.68	\$ -	\$ 3,441.89	\$ 3,532.54	\$ 3,532.54
WORKERS COMPENSATION INSURANCE	\$ 534.78	\$ 538.68	\$ 1,097.25	\$ 1,152.11	\$ 1,152.11
TOTAL PERSONNEL	\$ 41,428.09	\$ 538.68	\$ 48,384.89	\$ 49,685.14	\$ 49,685.14
MATERIALS AND SUPPLIES:					

10/11/23

SEWER

EQUIPMENT REPAIRS	\$	61.05	\$	-	\$	1,000.00	\$	1,000.00
LEGAL FEES	\$	25.00	\$	-	\$	1,000.00	\$	1,000.00
MILEAGE REIMBURSTMENT	\$	197.20	\$	119.87	\$	200.00	\$	200.00
OTHER/ MISC. EXPENSE	\$	1,198.54	\$	2,659.02	\$	1,500.00	\$	1,500.00
TRAINING	\$	605.00	\$	383.00	\$	1,100.00	\$	1,100.00
VEHICLE REPAIRS	\$	722.33	\$	67.70	\$	1,000.00	\$	1,000.00
WEED CONTROL	\$	-	\$	-	\$	100.00	\$	100.00
EQUIPMENT RESERVE (800.00 MONTHLY)			\$	-	\$	9,600.00	\$	9,600.00
TOTAL MISCELLANEOUS EXPENSE	\$	9,200.00	\$	3,710.82	\$	16,720.00	\$	16,720.00
CAPITAL OUTLAY:								
CAPITAL OUTLAY (Sewer Study)		15833.33		-		15,000.00		15,000.00
TOTAL CAPITAL OUTLAY	\$	25,000.00	\$	-	\$	25,000.00	\$	15,000.00
PAYMENTS:								
USDA - SEWER NOTE #9	\$	38,292.00	\$	38,303.25	\$	39,000.00	\$	39,000.00
USDA - SEWER NOTE #2022							\$	1,218.00
TOTAL PAYMENTS	\$	38,292.00	\$	38,303.25	\$	39,000.00	\$	40,218.00
TOTAL ESTIMATED EXPENSES:	\$	156,873.91	\$	73,588.17	\$	173,958.00	\$	167,887.03
ESTIMATED ENDING RETAINED EARNINGS:	\$	101,263.30	\$	216,031.36	\$	145,915.00	\$	181,415.97

WATER FUND BUDGET	ACTUAL	ACTUAL	ACTUAL	Adopted	PROPOSED
TOWN OF MANASSA, COLORADO	PRIOR	CURRENT	YEAR	BUDGET	BUDGET
JANUARY 1, 2022 THRU DECEMBER 31, 2022	YEAR	YEAR	2023	2023	2024
ESTIMATED BEGINNING RETAINED EARNINGS	\$ 214,544.00	\$ 231,779.58	\$ 231,779.58	\$ 231,779.58	\$ 271,305.00
OPERATING REVENUE					
TAP FEES	\$ 2,000.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00
USER FEES					
TOTAL OPERATING REVENUE	\$153,167.12	\$ 124,868.03	\$ 124,868.03	\$ 150,779.00	\$ 150,779.00
MISCELLANEOUS REVENUE:					
CUSTOMER INTEREST	\$888.41	\$ 1,054.00	\$ 1,054.00	\$ 1,900.00	\$ 1,900.00
INTEREST BANK					
MISCELLANEOUS	426.85	\$ 1,030.98	\$ 1,030.98	\$ 800.00	\$ 800.00
TRANSFER FROM RETAINED EARNINGS	0.00	\$ 663.00	\$ 663.00	\$ 100.00	\$ 100.00
SALE OF FIXED ASSETS	\$0.00	0.00	0.00	0.00	\$ 10,000.00
TOTAL MISCELLANEOUS REVENUE	\$1,315.26	\$ 2,747.98	\$ 2,747.98	\$ 2,800.00	\$ 12,800.00
TOTAL ESTIMATED REVENUE:	\$154,482.38	\$128,116.01	\$128,116.01	\$154,079.00	\$164,079.00
ESTIMATED EXPENDITURES:					
PERSONNEL:					
CLERK	9,582.51	\$ -	\$ -	\$ 9,681.84	\$ 9,875.48
CLERK OTHER	0.00	\$ -	\$ -	\$ 892.50	\$ 910.35
MAINTENANCE	18,880.51	\$ -	\$ -	\$ 15,563.00	\$ 15,563.00
MAINTENANCE HELPER	9,456.61	\$ -	\$ -	\$ 11,492.34	\$ 11,722.19
PAYROLL TAXES - TOWN EXPENSE	2973.68	\$ -	\$ -	\$ 2,615.26	\$ 2,645.94
WORKERS COMPENSATION INSURANCE	750.12	\$ 808.02	\$ 808.02	\$ 700.00	\$ 700.00
TOTAL PERSONNEL	\$ 39,185.00	\$ 808.02	\$ 808.02	\$ 40,944.94	\$ 41,416.95
MATERIALS AND SUPPLIES:					
COMPUTER MAINTENANCE	126.18	\$ 360.40	\$ 360.40	\$ 500.00	\$ 300.00
FUEL, DIESEL AND OIL	1,566.85	\$ 738.55	\$ 738.55	\$ 1,725.00	\$ 1,725.00

WATER

10/11/23

MISCELLANEOUS MATERIAL/ SUPPLIES		TOWN OF MANASSA, COLORADO		JANUARY 1, 2023 THRU OCTOBER 11, 2023		
		ACTUAL	PRIOR	YEAR	YEAR	
		ACTUAL	CURRENT	2023	2023	
		Adopted	BUDGET	2023	2024	
		PROPOSED	BUDGET	YEAR	YEAR	
POSTAGE	\$	2,340.38	\$	1,722.25	\$	4,000.00
NEW EQUIPMENT	\$	1,329.20	\$	751.00	\$	1,200.00
NEW TAPS & WATER MATERIALS	\$	\$0	\$	0.00	\$	0
OFFICE SUPPLIES	\$	3,064.36	\$	973.05	\$	2,500.00
TIRES	\$	740.57	\$	278.73	\$	1,200.00
SMALL TOOLS	\$	42.92	\$	-	\$	400.00
SUBTOTAL	\$	9,210.46	\$	4,823.98	\$	11,775.00
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WATER FUND BUDGET						
CONTRACTUAL SERVICES:						
AUDIT SERVICES	\$	5,250.00	\$	-	\$	6,500.00
ELECTRICITY - SHOP	\$	1,422.95	\$	925.12	\$	1,036.13
ELECTRICITY - DOTSON ST. WELL	\$	18,368.93	\$	15,965.18	\$	22,000.00
ELECTRICITY - JACK ST. WELL	\$	8,155.41	\$	5,134.66	\$	8,583.08
PROPANE - WATER WELLS	\$	1,216.50	\$	1,336.09	\$	1,300.00
TOWN INSURANCE	\$	6,056.60	\$	6,761.04	\$	5,500.00
WATER PERMITS & MEMBERSHIP	\$	1,190.67	\$	372.40	\$	2,100.00
TELEPHONE	\$	929.88	\$	806.63	\$	950.00
MAINTENANCE CELL PHONE	\$	378.15	\$	303.36	\$	550.00
TESTING - WATER WELLS	\$	3,803.50	\$	420.00	\$	3,000.00
TOTAL CONTRACTUAL SERVICES	\$	46,772.59	\$	32,024.48	\$	51,837.19
MISCELLANEOUS EXPENSES:						
ADVERTISING	\$	44.41	\$	0.00	\$	-
BANK CHARGES	\$	4.50	\$	(425.28)	\$	100.00
BUILDING REPAIRS	\$	66.88	\$	2,795.80	\$	1,000.00
COPIER	\$	601.68	\$	463.57	\$	700.00
EQUIPMENT REPAIRS	\$	61.05	\$	-	\$	1,200.00
LEGAL FEES	\$	25.00	\$	-	\$	1,000.00
TOTAL	\$	115,519.21	\$	51,837.19	\$	115,519.21

MILEAGE REBURSTMENT	\$	197.20	\$	119.87	\$	200.00	\$	200.00
OTHER / MICS EXPENSES	\$	1,100.21	\$	509.60	\$	1,500.00	\$	1,500.00
WATER AUGMENTATION	\$	102.00	\$	11,157.04	\$	14,000.00	\$	11,000.00
TRAINING	\$	1,650.00	\$	383.00	\$	1,100.00	\$	1,100.00
VEHICLE REPAIRS	\$	718.78	\$	67.69	\$	1,000.00	\$	1,000.00
WEED CONTROL	\$	0.00	\$	-	\$	100.00	\$	100.00
EQUIPMENT RESERVE (800.00 MONTHLY)	\$	-	\$	-	\$	6,000.00	\$	6,000.00
TOTAL MISCELLANEOUS EXPENSE	\$	4,571.71	\$	15,071.29	\$	27,320.00	\$	24,900.00
CAPITAL OUTLAY:								
CAPITAL OUTLAY	\$	133.33	\$	833.34	\$	-	\$	-
TOTAL CAPITAL OUTLAY	\$	\$0.00	\$	833.34	\$	-	\$	-
PAYMENTS:								
CWRPA WATER LOAN	\$	16,430.00	\$	16,430.00	\$	16,500.00	\$	16,500.00
TOTAL PAYMENTS	\$	16,430.00	\$	16,430.00	\$	16,500.00	\$	16,500.00
TOTAL ESTIMATED EXPENSES:	\$	116,169.76	\$	69,991.11	\$	148,377.13	\$	145,911.16
ESTIMATED ENDING RETAINED EARNINGS:	\$	252,856.62	\$	289,904.48	\$	237,481.45	\$	289,472.84

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Accrual Basis

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TOWN OF MANASSA Profit & Loss Budget vs. Actual January through December 2023

	Jan - De...	Budget	\$ Over B...	% of Bu...
Ordinary Income/Expense				
Income				
4170000 · User Fees	279,359.34	335,807.00	-56,447.66	83.2%
4170500 · Tap Fees	1,000.00	1,000.00	0.00	100.0%
4200000 · Income - State of Colorado				
4200100 · Cigarette Tax	183.65	200.00	-16.35	91.8%
4200200 · Sales Tax	34,572.31	38,500.00	-3,927.69	89.8%
4200300 · Highway Users Tax	41,547.00	55,820.00	-14,273.00	74.4%
4200000 · Income - State of Colorado - Other	-0.01			
Total 4200000 · Income - State of Colorado	76,302.95	94,520.00	-18,217.05	80.7%
4220000 · Income - County Treasurer				
4220100 · Property Taxes	72,625.88	73,928.00	-1,302.12	98.2%
4220200 · Specific Ownership Taxes	11,516.72	12,000.00	-483.28	96.0%
4220300 · Road & Bridge	2,537.93	2,500.00	37.93	101.5%
4220400 · Rural and Urban Tax	5,460.36	8,000.00	-2,539.64	68.3%
4220500 · Interest Income - County	223.56	180.00	43.56	124.2%
Total 4220000 · Income - County Treasurer	92,364.45	96,608.00	-4,243.55	95.6%
4230000 · PILT	2,993.49	3,000.00	-6.51	99.8%
4235000 · MOSQUITO CONTROL	15,540.00	14,500.00	1,040.00	107.2%
4240000 · Franchise Tax	26,682.07	20,000.00	6,682.07	133.4%
4250000 · Revenue - Police				
4250100 · Police Fines	3,810.00	10,000.00	-6,190.00	38.1%
4250110 · Police Revenue - Misc.	4,220.00	100.00	4,120.00	4,220.0%
4250120 · Police - Dog Licenses	30.00	150.00	-120.00	20.0%
Total 4250000 · Revenue - Police	8,060.00	10,250.00	-2,190.00	78.6%
4250200 · Revenue - Museum				
4250210 · Donations - Museum	762.49	300.00	462.49	254.2%
4250200 · Revenue - Museum - Other	2,116.50	2,000.00	116.50	105.8%
Total 4250200 · Revenue - Museum	2,878.99	2,300.00	578.99	125.2%
4250300 · Revenue - Opera House				
4250310 · Rentals - Opera House	4,342.00	4,000.00	342.00	108.6%
4250330 · Interest Income - Opera House	2.93			
Total 4250300 · Revenue - Opera House	4,344.93	4,000.00	344.93	108.6%
4300000 · Grant Funds	-9,062.20			
4470100 · Interest on Customer Accounts	2,846.25	3,800.00	-953.75	74.9%
4470200 · Interest Income - Bank	7,073.35	2,300.00	4,773.35	307.5%
4480200 · Business Licenses	0.00	400.00	-400.00	0.0%
4480300 · Revenue - Misc.	8,481.68	100.00	8,381.68	8,481.7%
4480360 · Revenue - Copy Machine	0.00	100.00	-100.00	0.0%
4480370 · Returned Check Charges	30.00	100.00	-70.00	30.0%
49900 · Uncategorized Income	-1.00			
Total Income	518,894.30	588,785.00	-69,890.70	88.1%
Gross Profit	518,894.30	588,785.00	-69,890.70	88.1%
Expense				
5110000 · Salaries Expense	19,795.25	28,191.24	-8,395.99	70.2%
5110100 · Salaries - Clerk				

TOWN OF MANASSA
Profit & Loss Budget vs. Actual
January through December 2023

Not cleared
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	Jan - De...	Budget	\$ Over B...	% of Bu...
5110105 · Salaries - Clerk Other				
5110106 · Salaries - Deputy Court Clerk	0.00	1,638.00	-1,638.00	0.0%
5110105 · Salaries - Clerk Other - Other	0.00	2,598.75	-2,598.75	0.0%
Total 5110105 · Salaries - Clerk Other	0.00	4,236.75	-4,236.75	0.0%
5110110 · Salaries - Museum				
5110200 · Salaries - Police Chief	7,992.62	6,533.10	1,459.52	122.3%
5110205 · Salaries - Police Other	34,255.47	49,115.85	-14,860.38	69.7%
5110206 · Contract Labor - Pioneer Days	4,896.00	3,500.00	1,396.00	139.9%
5110205 · Salaries - Police Other - Other	19,227.37	42,000.00	-22,772.63	45.8%
Total 5110205 · Salaries - Police Other	24,123.37	45,500.00	-21,376.63	53.0%
5110210 · Salaries - Judge	3,402.00	4,536.00	-1,134.00	75.0%
5110300 · Salaries - Maint Supervisor	33,730.28	46,688.00	-12,957.72	72.2%
5110305 · Salaries - Maint Other	2,965.10	34,166.04	-31,200.94	8.7%
5110310 · Salary-Mosquito Control	1,692.59			
5110000 · Salaries Expense - Other	12,402.24			
Total 5110000 · Salaries Expense	140,358.92	218,966.98	-78,608.06	64.1%
5200000 · Payroll Expense				
5200500 · Payroll Expenses				
5210135 · Insurance - Work Comp	11,071.90	15,897.15	-4,825.25	69.6%
5220125 · FPPA - Town Exp	8,943.00	8,397.25	545.75	106.5%
	5,479.77	8,656.01	-3,176.24	63.3%
Total 5200000 · Payroll Expense	25,494.67	32,950.41	-7,455.74	77.4%
5200300 · Insurance - Town				
5210150 · Treasurer's Fees	29,882.00	23,725.00	6,157.00	126.0%
5210225 · Elections Expense	1,727.01	1,700.00	27.01	101.6%
5210230 · Misc. Expense - Museum	0.00	1,000.00	-1,000.00	0.0%
5210240 · Sale Items - Museum	100.87	300.00	-199.13	33.6%
5210260 · Bank Charges	929.53	1,500.00	-570.47	62.0%
521026 · Merchant deposit fees	1,171.99			
5210260 · Bank Charges - Other	-818.95	200.00	-1,018.95	-409.5%
Total 5210260 · Bank Charges	353.04	200.00	153.04	176.5%
5288250 · Expense - Opera House				
5288500 · Expense - Opera House-Other				
5288250 · Expense - Opera House - Other	1,757.20	4,000.00	-3,870.00	3.3%
Total 5288250 · Expense - Opera House	1,887.20	4,000.00	-2,112.80	47.2%
5300000 · Expense - Operating Supplies				
5230210 · Small Tools	437.70	750.00	-312.30	58.4%
5230250 · Materials /Supplies/Line Maint.	6,635.11	10,000.00	-3,364.89	66.4%
5230420 · Snow Removal	202.00			
5230880 · Weed Control	322.49	350.00	-27.51	92.1%
5230885 · Mosquito Control	4,122.08	4,500.00	-377.92	91.6%
5310200 · Material - New Services	4,696.71	4,500.00	196.71	104.4%
5310325 · Testing	4,295.00	7,500.00	-3,205.00	57.3%
Total 5300000 · Expense - Operating Supplies	20,711.09	27,600.00	-6,888.91	75.0%

TOWN OF MANASSA
Profit & Loss Budget vs. Actual
 January through December 2023

	Jan - De...	Budget	\$ Over B...	% of Bu...
5310000 · Expense - Police				
5220320 · Telephone - Police Cell	1,854.43	1,500.00	354.43	123.6%
5220890 · Other Expense - Police	6,923.92	1,200.00	5,723.92	577.0%
5310215 · Police Uniform	2,981.19	500.00	2,481.19	596.2%
5310235 · Dog Licenses Expense	81.95	75.00	6.95	109.3%
5310245 · Ammunition	334.77	600.00	-265.23	55.8%
5310395 · Police Dispatch	709.00	7,000.00	-6,291.00	10.1%
5310000 · Expense - Police - Other	793.42	0.00	793.42	100.0%
Total 5310000 · Expense - Police	13,678.68	10,875.00	2,803.68	125.8%
5400000 · Expense - Vehicle / Equip				
5410100 · Vehicle/Equip- Maintenance	403.97			
5410200 · Gas and Oil	8,425.82	3,225.00	5,200.82	261.3%
5420100 · Repairs - Vehicle	4,308.55	3,500.00	808.55	123.1%
5420230 · Tires	42.62	2,800.00	-2,757.38	1.5%
5430100 · Repairs - Equipment	505.25	4,200.00	-3,694.75	12.0%
5480000 · Mileage Reimburse	386.28	600.00	-213.72	64.4%
5490000 · Expense - Misc. - Veh. / Equip.	65.49			
Total 5400000 · Expense - Vehicle / Equip	14,137.98	14,325.00	-187.02	98.7%
5440320 · Propane - Sewer Plant	102.09	100.00	2.09	102.1%
5440330 · Propane - Water Plant	1,336.09	1,362.00	-25.91	98.1%
5500000 · Utilities				
5500100 · Electricity- Town Hall	1,522.36	2,530.00	-1,007.64	60.2%
5500105 · Electricity - Maint Shop	2,775.42	5,250.27	-2,474.85	52.9%
5500110 · Electricity - Parks	291.78	2,530.00	-2,238.22	11.5%
5500200 · Electricity - Opera House	5,651.48	2,530.00	3,121.48	223.4%
5500310 · Electricity- Sewer Plant	6,376.83	11,500.00	-5,123.17	55.5%
5500355 · Electricity- Dotson St Well	15,965.18	22,000.00	-6,034.82	72.6%
5500357 · Electricity- Jack St Well	5,134.66	8,583.03	-3,448.37	59.8%
5520100 · Telephone	3,357.30	4,200.00	-842.70	79.9%
5500000 · Utilities - Other	112.54			
Total 5500000 · Utilities	41,187.55	59,123.30	-17,935.75	69.7%
5510000 · Office Expense				
5230320 · Telephone - Maintenance Cell	1,180.11	1,650.00	-469.89	71.5%
5510100 · Lease - Copier	1,390.84	780.00	610.84	178.3%
5510150 · Computer Maint. / Lease	2,148.98	3,500.00	-1,351.02	61.4%
5510220 · Office Supplies	2,173.48	4,000.00	-1,826.52	54.3%
5510380 · Postage	1,805.00	2,250.00	-445.00	80.2%
Total 5510000 · Office Expense	8,698.41	12,180.00	-3,481.59	71.4%
5530240 · Advertisement	132.75	100.00	32.75	132.8%
5600100 · Audit and Accounting	0.00	19,500.00	-19,500.00	0.0%
5600500 · Legal				
5600510 · Legal - Water Augmentation	0.00	11,000.00	-11,000.00	0.0%
5600500 · Legal - Other	0.00	5,000.00	-5,000.00	0.0%
Total 5600500 · Legal	0.00	16,000.00	-16,000.00	0.0%
5700100 · Membership & Dues	4,795.00	5,850.00	-1,055.00	82.0%
5750100 · Conferences / Training	904.00	2,400.00	-1,496.00	37.7%
5750960 · Water Augmentation Fee	11,157.04	11,000.00	157.04	101.4%

TOWN OF MANASSA
Profit & Loss Budget vs. Actual
 January through December 2023

	Jan - De...	Budget	\$ Over B...	% of Bu...
5800800 · Repairs - Buildings				
5800810 · Repairs - Town Hall	52.56			
5800840 · Repairs - Sewer Plant	292.52	1,000.00	-707.48	29.3%
5800860 · Repairs - Water Wells	2,795.80	1,000.00	1,795.80	279.6%
5800800 · Repairs - Buildings - Other	1.80	1,000.00	-998.20	0.2%
Total 5800800 · Repairs - Buildings	3,142.68	3,000.00	142.68	104.8%
5805890 · Other Expense - Trash, Etc.				
5806000 · Equipment Reserve	5,301.73	8,750.00	-3,448.27	60.6%
5810525 · CDBG WasteWater Treatment Plant Engineering/Bid Management	21,887.00			
5810525 · CDBG WasteWater Treatment Plant - O...	2,426.40	15,600.00	-15,600.00	0.0%
Total 5810525 · CDBG WasteWater Treatment Plant	24,313.40			
5810625 · CDBG- Manassa StreetScapes Imro				
5810655 · NEU-CO0233 Materials & Expenses	1,226.40			
NEU-CO0233/Town Administration	9,011.23			
NEU-CO0233/Water & Sewer Depart	10,020.00			
Total 5810655 · NEU-CO0233 Materials & Expenses	19,031.23			
5810900 · Capital Outlay				
5810910 · Capital Outlay - Grants	0.00	78,000.00	-78,000.00	0.0%
5810915 · Capial Outlay- Street Scapes	3,630.55			
Total 5810910 · Capital Outlay - Grants	3,630.55			
5810930 · CWRPDA Loan	16,430.00	16,500.00	-70.00	99.6%
5810960 · FMHA Bond #9 Sewer Project	38,303.25	39,000.00	-696.75	98.2%
5862000 · Engineering-Sewer Study	2,325.00	1,218.00	1,107.00	190.9%
60600 · Bank Service Charges	18.00			
Total Expense	431,296.16	626,825.69	-195,529.53	68.8%
Net Ordinary Income	87,598.14	-38,040.69	125,638.83	-230.3%
Net Income	87,598.14	-38,040.69	125,638.83	-230.3%

TOWN OF MANASSA

Profit & Loss Budget vs. Actual

January through December 2023

	Jan - De...	Budget	\$ Over B...	% of Bud...
Ordinary Income/Expense				
Income				
4170000 · User Fees	154,464.31	185,028.00	-30,563.69	83.5%
4170500 · Tap Fees	500.00	500.00	0.00	100.0%
4470100 · Interest on Customer Accounts	1,032.50	1,900.00	-867.50	54.3%
4470200 · Interest Income - Bank	2,777.72	1,500.00	1,277.72	185.2%
4480370 · Returned Check Charges	0.00	100.00	-100.00	0.0%
Total Income	158,774.53	189,028.00	-30,253.47	84.0%
Gross Profit	158,774.53	189,028.00	-30,253.47	84.0%
Expense				
5110000 · Salaries Expense				
5110100 · Salaries - Clerk	0.00	9,966.60	-9,966.60	0.0%
5110105 · Salaries - Clerk Other	0.00	918.75	-918.75	0.0%
5110300 · Salaries - Maint Supervisor	0.00	20,751.00	-20,751.00	0.0%
5110305 · Salaries - Maint Other	0.00	12,209.40	-12,209.40	0.0%
Total 5110000 · Salaries Expense	0.00	43,845.75	-43,845.75	0.0%
5200000 · Payroll Expense				
5200500 · Payroll Expenses	0.00	3,441.89	-3,441.89	0.0%
5210135 · Insurance - Work Comp	538.68	1,097.25	-558.57	49.1%
Total 5200000 · Payroll Expense	538.68	4,539.14	-4,000.46	11.9%
5200300 · Insurance - Town	7,068.36	5,275.00	1,793.36	134.0%
5210260 · Bank Charges				
521026 · Merchant deposit fees	50.31			
5210260 · Bank Charges - Other	-266.45	100.00	-366.45	-266.5%
Total 5210260 · Bank Charges	-216.14	100.00	-316.14	-216.1%
5300000 · Expense - Operating Supplies				
5230210 · Small Tools	0.00	250.00	-250.00	0.0%
5230250 · Materials /Supplies/Line Maint.	2,975.55	4,000.00	-1,024.45	74.4%
5230880 · Weed Control	0.00	100.00	-100.00	0.0%
5310200 · Material - New Services	3,723.66	2,000.00	1,723.66	186.2%
5310325 · Testing	3,875.00	4,500.00	-625.00	86.1%
Total 5300000 · Expense - Operating Supplies	10,574.21	10,850.00	-275.79	97.5%
5400000 · Expense - Vehicle / Equip				
5410200 · Gas and Oil	738.49	1,500.00	-761.51	49.2%
5420100 · Repairs - Vehicle	67.70	1,000.00	-932.30	6.8%
5420230 · Tires	0.00	400.00	-400.00	0.0%
5430100 · Repairs - Equipment	0.00	1,000.00	-1,000.00	0.0%
5480000 · Mileage Reimburse	119.87	200.00	-80.13	59.9%
Total 5400000 · Expense - Vehicle / Equip	926.06	4,100.00	-3,173.94	22.6%
5440320 · Propane - Sewer Plant	102.09	100.00	2.09	102.1%
5500000 · Utilities				
5500100 · Electricity- Town Hall	14.08			
5500105 · Electricity - Maint Shop	925.12	1,378.11	-452.99	67.1%
5500310 · Electricity- Sewer Plant	6,376.83	11,500.00	-5,123.17	55.5%
5520100 · Telephone	806.62	900.00	-93.38	89.6%
Total 5500000 · Utilities	8,122.65	13,778.11	-5,655.46	59.0%

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TOWN OF MANASSA
Profit & Loss Budget vs. Actual
 January through December 2023

	Jan - Dec 23	Budget	\$ Over Bud...	% of Budget
5510000 · Office Expense				
5230320 · Telephone - Maintenance Cell	303.36	550.00	-246.64	55.2%
5510100 · Lease - Copier	463.57	120.00	343.57	386.3%
5510150 · Computer Maint. / Lease	360.40	500.00	-139.60	72.1%
5510220 · Office Supplies	278.73	1,200.00	-921.27	23.2%
5510380 · Postage	751.00	1,200.00	-449.00	62.6%
Total 5510000 · Office Expense	2,157.06	3,570.00	-1,412.94	60.4%
5600100 · Audit and Accounting				
5600500 · Legal	0.00	6,500.00	-6,500.00	0.0%
5600510 · Legal - Water Augmentation				
5600500 · Legal - Other	0.00	11,000.00	-11,000.00	0.0%
	0.00	1,000.00	-1,000.00	0.0%
Total 5600500 · Legal	0.00	12,000.00	-12,000.00	0.0%
5700100 · Membership & Dues				
5750100 · Conferences / Training	372.40	2,100.00	-1,727.60	17.7%
5750960 · Water Augmentation Fee	383.00	1,100.00	-717.00	34.8%
5800800 · Repairs - Buildings	11,157.04	11,000.00	157.04	101.4%
5800840 · Repairs - Sewer Plant	8.40			
5800860 · Repairs - Water Wells	2,795.80	1,000.00	1,795.80	279.6%
Total 5800800 · Repairs - Buildings	2,804.20	1,000.00	1,804.20	280.4%
5805890 · Other Expense - Trash, Etc.				
5806000 · Equipment Reserve	409.60	1,500.00	-1,090.40	27.3%
5810930 · CWRPDA Loan	0.00	6,000.00	-6,000.00	0.0%
60600 · Bank Service Charges	16,430.00	16,500.00	-70.00	99.6%
	4.50			
Total Expense	69,130.22	156,377.13	-87,246.91	44.2%
Net Ordinary Income	58,985.79	-2,298.13	61,283.92	-2,566.7%
Net Income	58,985.79	-2,298.13	61,283.92	-2,566.7%

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10/10/23

Accrual Basis

Water 10/10/23

TOWN OF MANASSA Profit & Loss Budget vs. Actual January through December 2023

Ordinary Income/Expense	Jan - Dec 23	Budget	\$ Over Bud...	% of Budget
Income				
4170000 · User Fees	124,868.03	150,779.00	-25,910.97	82.8%
4170500 · Tap Fees	500.00	500.00	0.00	100.0%
4470100 · Interest on Customer Accounts	1,054.00	1,900.00	-846.00	55.5%
4470200 · Interest Income - Bank	1,030.98	800.00	230.98	128.9%
4480300 · Revenue - Misc.	663.00	100.00	563.00	663.0%
Total Income	128,116.01	154,079.00	-25,962.99	83.1%
Gross Profit	128,116.01	154,079.00	-25,962.99	83.1%
Expense				
5110000 · Salaries Expense				
5110100 · Salaries - Clerk	0.00	9,681.84	-9,681.84	0.0%
5110105 · Salaries - Clerk Other	0.00	892.50	-892.50	0.0%
5110300 · Salaries - Maint Supervisor	0.00	15,563.00	-15,563.00	0.0%
5110305 · Salaries - Maint Other	0.00	11,492.34	-11,492.34	0.0%
Total 5110000 · Salaries Expense	0.00	37,629.68	-37,629.68	0.0%
5200000 · Payroll Expense				
5200500 · Payroll Expenses	0.00	2,615.26	-2,615.26	0.0%
5210135 · Insurance - Work Comp	808.02	700.00	108.02	115.4%
Total 5200000 · Payroll Expense	808.02	3,315.26	-2,507.24	24.4%
5200300 · Insurance - Town	6,761.04	5,500.00	1,261.04	122.9%
5210260 · Bank Charges				
521026 · Merchant deposit fees	59.55			
5210260 · Bank Charges - Other	-425.28	100.00	-525.28	-425.3%
Total 5210260 · Bank Charges	-365.73	100.00	-465.73	-365.7%
5300000 · Expense - Operating Supplies				
5230210 · Small Tools	0.00	250.00	-250.00	0.0%
5230250 · Materials /Supplies/Line Maint.	1,722.25	4,000.00	-2,277.75	43.1%
5230880 · Weed Control	0.00	100.00	-100.00	0.0%
5310200 · Material - New Services	973.05	2,500.00	-1,526.95	38.9%
5310325 · Testing	420.00	3,000.00	-2,580.00	14.0%
Total 5300000 · Expense - Operating Sup...	3,115.30	9,850.00	-6,734.70	31.6%
5400000 · Expense - Vehicle / Equip				
5410200 · Gas and Oil	738.55	1,725.00	-986.45	42.8%
5420100 · Repairs - Vehicle	67.69	1,000.00	-932.31	6.8%
5420230 · Tires	0.00	400.00	-400.00	0.0%
5430100 · Repairs - Equipment	0.00	1,200.00	-1,200.00	0.0%
5480000 · Mileage Reimburse	119.87	200.00	-80.13	59.9%
Total 5400000 · Expense - Vehicle / Equip	926.11	4,525.00	-3,598.89	20.5%
5440330 · Propane - Water Plant	1,336.09	1,362.00	-25.91	98.1%
5500000 · Utilities				
5500105 · Electricity - Maint Shop	925.12	1,342.16	-417.04	68.9%
5500355 · Electricity- Dotson St Well	15,965.18	22,000.00	-6,034.82	72.6%
5500357 · Electricity- Jack St Well	5,134.66	8,583.03	-3,448.37	59.8%
5520100 · Telephone	806.63	900.00	-93.37	89.6%
Total 5500000 · Utilities	22,831.59	32,825.19	-9,993.60	69.6%

TOWN OF MANASSA
Profit & Loss Budget vs. Actual
 January through December 2023

	Jan - De...	Budget	\$ Over B...	% of Bud...
5510000 · Office Expense				
5230320 · Telephone - Maintenance Cell	325.14	550.00	-224.86	59.1%
5510100 · Lease - Copier	463.56	120.00	343.56	386.3%
5510150 · Computer Maint. / Lease	360.40	1,000.00	-639.60	36.0%
5510220 · Office Supplies	278.75	1,200.00	-921.25	23.2%
5510380 · Postage	751.00	800.00	-49.00	93.9%
Total 5510000 · Office Expense	2,178.85	3,670.00	-1,491.15	59.4%
5600100 · Audit and Accounting	0.00	6,500.00	-6,500.00	0.0%
5600500 · Legal	0.00	1,000.00	-1,000.00	0.0%
5700100 · Membership & Dues	2,728.40	3,000.00	-271.60	90.9%
5750100 · Conferences / Training	383.00	1,100.00	-717.00	34.8%
5800800 · Repairs - Buildings				
5800840 · Repairs - Sewer Plant	284.12	1,000.00	-715.88	28.4%
5800800 · Repairs - Buildings - Other	1.80			
Total 5800800 · Repairs - Buildings	285.92	1,000.00	-714.08	28.6%
5805890 · Other Expense - Trash, Etc.	2,659.02	1,500.00	1,159.02	177.3%
5806000 · Equipment Reserve	0.00	9,600.00	-9,600.00	0.0%
5810525 · CDBG WasteWater Treatment Plant Engineering/Bid Management	21,887.00			
5810525 · CDBG WasteWater Treatment P...	2,426.40			
Total 5810525 · CDBG WasteWater Treatme...	24,313.40			
5810655 · NEU-CO0233 Materials & Expenses				
NEU-CO0233/Water & Sewer Depart	10,020.00			
Total 5810655 · NEU-CO0233 Materials & Ex...	10,020.00			
5810900 · Capital Outlay	0.00	15,000.00	-15,000.00	0.0%
5810960 · FMHA Bond #9 Sewer Project	38,303.25	39,000.00	-696.75	98.2%
5862000 · Engineering-Sewer Study	2,325.00	1,218.00	1,107.00	190.9%
60600 · Bank Service Charges	4.50			
Total Expense	110,317.25	165,176.00	-54,858.75	66.8%
Net Ordinary Income	48,457.28	23,852.00	24,605.28	203.2%
Net Income	48,457.28	23,852.00	24,605.28	203.2%